

Grade achieved: _____ (To be completed only upon course completion)
(Please provide copy of transcript)
Cost of Course: _____ (To be completed only upon course completion)
(Please provide receipted, paid bill[s])

THIS APPLICATION WILL NOT BE ACCEPTED OR PROCESSED WITHOUT PROOF OF SUCCESSFUL COMPLETION OF COURSE AND RECEIPTED, PAID BILL.

Please send completed application to:

Educational Enhancement Awards Committee
Allied Building Metal Industries, Inc.
211 East 43rd Street - Suite 804
New York, NY 10017

I acknowledge and agree that the Educational Enhancement Awards Committee reserves the right to interpret all rules and regulations regarding the Educational Enhancement Program and any decision made by said Committee is final and irrevocable. I agree to be bound by the decision of the Committee which shall be considered final and binding.

Date: _____

Signature

Employer Name

Authorized Employer Signature and Title

Print Name

NOTE: The Application process is a two-part procedure. You must first submitted an application for benefits prior to taking the course. You will be notified, by return of a copy of this application, whether your application is approved. In the event it is approved, it must be returned, with supporting documentation within ninety (90) days of course completion.

_____ The Course set forth herein has been provisionally approved for tuition reimbursement in the amount of \$ _____.¹

_____ The Course set forth herein has not been approved for tuition reimbursement.

Reason for denial _____

Authorized Signature (Date)

¹ In the event this form is returned to you advising that the course you are planning to take has been provisionally approved, it must be returned, with the grade achieved and course cost, accompanied by all required documentation. Benefits will not be furnished until all required documentation and a fully completed form are received by the Awards Committee.